

**Metropolitan Learning Center
Teacher Apprenticeship & Teacher Assistant contract**

Teacher Assistant- Students in this course will work with high school teachers and earn .5 credit per semester for being a Teacher Assistant. Students will be graded as Pass or No Pass. As part of this credit opportunity, the student must agree to be actively engaged in the work assigned. Teacher assistants are expected to be on time and work in a professional manner. Responsibilities may include taking attendance, grading, preparing classroom materials and supervising group activities.

Teacher Apprenticeship- Students in this course will work alongside a K-8 teacher while exploring the field of education or child development as a future profession. Students will be asked to work with children 1 on 1, in small groups or with the whole group. They will write reflective papers and/or journal entries about the work they are doing. Students will create a lesson or project that reflects their learning and present it to a small group. Students will earn .5 credit per semester, and will be graded as Pass or No Pass.

Students may not take more than 1 credit per school year in any ONE of the 4 assistant and apprenticeship positions.

Teacher Agreement.

I understand that this student will earn .50 credit per semester for being a Teacher's Assistant (TA), and will be graded as Pass or No Pass. I agree to keep this student actively engaged in work in my classroom during the assigned period, except for occasional errands. I understand my responsibility to have an adult supervisory presence in rooms where my TA is working.

I agree to monitor the TA's attendance, to demand that the TA be on time and to stay in the classroom until the end of class. I will only send the TA to the library with the permission of the library staff.

My TA will have no access to confidential student information such as that on Synergy. I understand that one TA per period is the norm. *More than one TA per period is an exception that requires a vice-principal's approval.*

I will have enough work for the TA. The kinds of work the TA will do for me are:

I (teacher name) _____ agree to have (student name) _____ as my Teacher's Assistant/Apprenticeship and verify that I will have enough work for my TA.

Teacher Signature: _____ Date: _____

Time (circle): period 1 2 3 4 5 6 7 8 **Semester:** 1 2

I (student name) _____ agree that in order to earn credit as a TA I will be on time, complete assigned tasks, and will comply with the teachers expectations of a TA.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

